

Staffordshire University Academy		Academy Policy Document			
Approved by:	LAC	Issue date:	March 2024	Review date:	Sept 2025
Policy Title:	Careers Education, Information, Advice and Guidance Policy (CEIAG)				
Policy Owner:	Assistant Principal	Page 1 of 6			
Audience:	Staff <input checked="" type="checkbox"/>	Students <input checked="" type="checkbox"/>	LAC <input checked="" type="checkbox"/>	Parents <input checked="" type="checkbox"/>	

## Provider Access legislation

### Introduction

This policy statement sets out the academy's arrangements for managing the access of providers to students at the academy for the purpose of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under Section 42B of the Education Act 1997.

### Student entitlement

All students in years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For students of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for students during the 'first key phase' (year 7 to 9) and two encounters for students during the 'second key phase' (year 10 to 11). For students in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for students to attend.

These provider encounters will be scheduled during the main academy hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers.
- explain what career routes those options could lead to.
- provide insights into what it might be like to learn or train with that provider. (including the opportunity to meet staff and students from the provider).
- answer questions from students.

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## Meaningful provider encounters

One encounter is defined as one meeting/session between a student and one provider. We are committed to providing meaningful encounters to all students.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our students.

## Previous providers

In previous terms/years we have invited the following providers to speak to our students:

Staffordshire University	Wolves foundation	Zephi
Higher Horizons	National grid	Derby University
Royal Navy	RAF	Army
LD training	Savills	Keele University
Harper Adams University	Bishop Grosseteste University	Durham University
Norwich University of Arts	In-Comm	University of Essex
Institute of Policing	Crystal Dance Academy	Chasetown Civil Engineering
Staffordshire fire and rescue	Staffordshire police	Nova
Walsall College	South Staffs College	Institute of engineering
Learning performance		

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## Destinations of our pupils

Last year our year 11 pupils moved to range of providers in the local area after leaving the academy:

	Entry level 1	Entry level 2	Entry level 3	Grand Total
Apprenticeship		1		1
Bilston College		2		2
Hednesford Valley		1		1
Moving out of the UK				1
South Staffordshire College	7	10	3	20
Stafford College	6	14	18	38
SUA			31	31
Sutton College			1	1
Walsall College	1	2	2	5
Warren restaurant			1	1

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Last year our year 13 pupils moved to range of providers after leaving the academy:

Destination	Amount
Aberystwyth University	5
Staffordshire University	5
Birmingham City University	1
Keele University	1
University of Derby	2
BIMM University	2
University college Birmingham	1
University of Lincoln	1
University of Wolverhampton	1
Bangor University	1
Sheffield Hallam University	1
Apprenticeship	4
Full time employment	20

### Management of provider access requests

Procedure: A provider wishing to request access should contact Jane Bibby, Careers leader or Alice Archer, career advisor.

Telephone: 01543 224700;

Email: [jbibby@suacademy.co.uk](mailto:jbibby@suacademy.co.uk) or [aarcher@suacademy.co.uk](mailto:aarcher@suacademy.co.uk)

### Opportunities for access

The academy offers six provider encounters required by law and a number of additional events, integrated into the academy careers programme. The academy will offer providers an opportunity to come into the academy to speak to students and/or their parents/carers.

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As of September 2024, current planned provisions include:

Year Group	Autumn Term	Spring Term	Summer term
Year 7	Careers Fair Future me: Introduction		
Year 8	Careers Fair	Learn to earn: Young enterprise	Future Me: Employer challenge
Year 9	Careers Fair GCSE options drop down day Launch Pad Young enterprise		Future Me: Employer challenge
Year 10	Careers Fair Drop in careers advice Young enterprise Sports and exercise expo day (Sports students) Future Me: Healthcare Masterclass (students interested in the health care profession)	Drop in careers advice Young enterprise Mock interview evening Work experience launch Future Me: Uni Challenge	Careers 1:1 meetings Drop in careers advice Young enterprise Work experience
Year 11	Careers Fair Careers 1:1 meetings Drop in careers advice SUA6 drop down day Sports and exercise expo day (Sports students) Future Me: Healthcare Masterclass (students interested in the health care profession)	Drop in careers advice Mock interview evening	Drop in careers advice
Year 12	Careers Fair Drop in careers advice Employability masterclass Young enterprise Personal statement writing masterclass National school and college leaver festival Visit from Essex university: University Engagement	Drop in careers advice Young enterprise Mock interview evening Work experience launch Future Me: Apprenticeship Fair	Careers 1:1 meetings Drop in careers advice Young enterprise Work experience Future Me: UniLife
Year 13	Careers Fair Careers 1:1 meetings Drop in careers advice Employability masterclass Personal statement writing masterclass Visit from Essex university: University Engagement	Drop in careers advice Mock interview evening	Drop in careers advice

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## Premises and facilities

The academy will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or Careers Advisor.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our students.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Hub, which is managed by the Careers Advisor. The Careers Hub is available to all pupils at lunch and break times.

## Complaints:

Any complaints with regards to provider access can be raised following the academy complaints procedure which is available upon request from [info@suacademy.co.uk](mailto:info@suacademy.co.uk).